

**Minutes of Iowa Heartland Chapter Board
Annual Planning Meeting
Tuesday, January 7, 2020
10:00am
Coralville Public Library, Meeting Room B**

Board Members-Present

*David Fyffe, Vice President
Josh Robinson, Treasurer
Ron Grigsby, BOD
David Riley, BOD
Brandon Halsne, BOD
Dishon Clark, BOD
Henry Dean, BOD
Terry Olson, BOD
Mike Brems, BOD
Oak Bandy, Region 5 Director*

Absent

*Julie Bent, BOD
Ryan Malek, BOD
Jeff Fisher, Associate*

Quorum: Yes No

Curtis Dean, past Board member and acting secretary also in attendance.

	Discussion/Action	Responsible Person
1	<p>Welcome new Board member</p> <p>Julie Bent of Mediacom is the new Board member that was elected but was not elected.</p>	Dave Fyffe, Vice President
2	<p>Conduct 2020 Board Officer Election</p> <p>It was moved Ron Grigsby, seconded by Mike Brems, and carried with all present voting aye (9-0) to appoint David Fyffe as Chapter President for 2020.</p> <p>It was moved by David Fyffe, seconded by Clay Dean, and approved with all present voting aye (9-0) to appoint Ron Grigsby as Chapter Vice President for 2020.</p> <p>It was moved by Ron Grigsby, seconded by Clay Dean, and approved with all present voting aye (9-0) to appoint Julie Bent as Chapter Secretary for 2020.</p>	Dave Fyffe, Vice President
3	<p>Appoint Person to Fill Unexpired Term</p> <p>With Dave Schilling resigning from the Board, his unexpired term ending 12/31/2020 need to be filled.</p>	Board President

	It was moved by Josh Robinson, seconded by Terry Olson, and approved with all present voting aye (9-0) to appoint Eric Lage to fill an unexpired term on the Board ending 12/31/2020.	
4	Bank Signature Cards It was moved by Mike Brems, seconded by Clay Dean, and approved with all present voting aye (9-0) to remove David Schilling and add Ron Grigsby to the bank signature card for the Chapter checking account.	Board Treasurer
5	Minutes of the December 19, 2019 Meeting It was moved by Clay Dean, seconded by Terry Olson, and approved with all present voting aye (9-0) to approve the minutes of the December 19, 2019 Board meeting.	Board President and Secretary
6	Treasurer's Report Josh Robinson reported that the Chapter ended up with a lower ending balance for 2019 compared to the year before primarily due to delayed direct billing for trainings. Those trainings will be invoiced but the money will come in during 2020. It was moved by David Riley, seconded by Dishon Clark, and approved with all present voting aye (9-0) to approve the Treasurers report.	Board Treasurer
7	Chapter Bylaws It was moved by Mike Brems, seconded by Josh Robinson, and approved with all present voting aye (9-0) to approve the Chapter bylaws for 2020.	Board President and Secretary
8	Discuss Board Meeting Schedule for 2020 It was moved by Clay Dean, seconded by Terry Olson, and approved with all present voting aye (9-0) to schedule Board conference calls for the second Thursday of every month at 3:00pm. The Board also discussed trying to have at least one meeting per quarter occur in person with conference call available to those who cannot attend.	Board President
9	Chapter Leadership Conference CLC is April 29-30, 2020 in Philadelphia. We will receive get 2 free passes. Board members David Riley and Mike Brems are interested in going, and the Board will reach out to see if new Secretary Julie Bent would also like to attend.	Board President

10	<p>Conflict of Interest Statement</p> <p>President Fyffe reminded Board members to sign the conflict of interest statement by 3/31/2020.</p>	Board President
11	<p>Membership Reminder</p> <p>President Fyffe reminded Board members to verify that their 2020 dues have been paid so their SCTE membership is current. Also, check with Julie Bent to ask her to change her chapter assignment from Dakota Chapter to Iowa Heartland.</p>	Board President
12	<p>Financial Review Committee</p> <p>It was moved by Josh Robinson, seconded by Dishon Clark, and approved with all present voting aye (9-0) to appoint David Riley, Clay Dean, and Curtis Dean to the Financial Review Committee for 2020. The Committee will meet and conduct their review before 3/31/2020.</p>	Board President
13	<p>Associate Members</p> <p>President Dave Fyffe informed the Board that Curtis Dean, past Board member, is appointed as an Associate Member effective immediately. Dave is going to reach out to the persons who were nominated for the Board but not elected in the fall to see if they are interested in serving as Associates.</p>	Board President
14	<p>Old Business</p> <p>None</p>	Board President
15	<p>New Business</p> <p>Mike Brems mentioned that for 2020 trainings it would be good to have a printed flyer or other medium to hand out to people. Other Board members mentioned printing business cards with the year's schedule.</p>	Board President
16	<p>2020 Chapter Trainings</p> <p>The Board discussed a schedule of trainings and events for 2020.</p> <p>Cable-Tec Games March 16, 2020 IAMU Training and Office Complex (Shop Building, Board room) 11:30am – Registration and Lunch 12:30pm-5:00pm – Games</p> <p>Workplace Safety Training Organizers: Curtis Dean and Mike Brems Dates to be determined (possibly early December) Ankeny and Hiawatha Two three-hour sessions each day; one focusing on overhead safety</p>	Board President

	<p>issues, the other on underground safety issues</p> <p>Vendor Day and Race Day Organizers: Curtis Dean Dates to be determined (November 10, 11, or 12 preferred)</p> <p>WiFi Organizers: Ron Grigsby and Terry Olson Dates to be determined</p> <p>Fiber Prep and Testing Organizers: Mike Brems and Josh Robinson Dates to be determined</p> <p>Broadband Topics Roundtable Sessions Organizers: Dave Fyffe and Oak Bandy Dates to be determined</p>	
17	Adjournment	Board President

Written by: Curtis Dean, acting secretary