

**Minutes of Iowa Heartland Chapter Board-CORRECTED  
Annual Planning Meeting  
Thursday, January 10, 2019  
10:00am  
Coralville Public Library, Meeting Room B**

**Board Members Present**

*Dave Schilling, President  
David Fyffe, Vice President  
Josh Robinson, Treasurer  
Curtis Dean, Secretary  
Ron Grigsby, BOD  
David Riley, BOD  
Brandon Halsne, BOD  
Dishon Clark, BOD  
Henry Dean, BOD  
Terry Olson, BOD  
Mike Brems, Associate*

**Board Members Absent**

*Mitch Carlson, BOD  
Ryan Malek, BOD  
Ryan Caudill, Associate  
Jeff Fisher, Associate  
Oak Bandy, Region 5 Director*

**Quorum:**  Yes  No

	<b>Discussion/Action</b>	<b>Responsible Person</b>
<b>1</b>	<p><b>Welcome new Board members</b></p> <p>New Board members Brandon Halsne and David Riley were welcomed and allowed to introduce themselves. The Board also welcomed former Board member Randy Brown to the meeting.</p>	Dave Schilling
<b>2</b>	<p><b>Conduct 2019 Board Officer Election</b></p> <p>It was moved by Ron Grigsby, seconded by Clay Dean and approved with all present voting aye (9-0) to approve the following Board officers for 2019:</p> <p align="center">President: David Schilling Vice President: David Fyffe Treasurer: Josh Robinson Secretary: Curtis Dean</p>	Dave Schilling
<b>3</b>	<p><b>Minutes of the December 13, 2018 Meeting</b></p> <p>It was moved by Clay Dean, seconded by Ron Grigsby, and approved with all present voting aye (9-0) to approve the minutes of the December 13, 2018 meeting.</p>	Dave Schilling/Curtis Dean

<p><b>4</b></p>	<p><b>Treasurer's Report</b></p> <p>Josh presented the treasurer's report and discussed the ongoing transition from the old bank to Bank of America. He continues to work with National on getting all of the BOA account information set up. It is hoped that by the end of the month everything will be done so we can close the old bank account and transfer those funds to BOA.</p> <p>It was moved by Dishon Clark, seconded by Ron Grigsby, and approved with all present voting aye (9-0) to approve the Treasurer's report.</p>	<p>Josh Robinson</p>
<p><b>5</b></p>	<p><b>Chapter Bylaws</b></p> <p>Dave Fyffe arrived during the discussion of the Bylaws. The 2019 Bylaws were reviewed by the Board and Curtis Dean pointed out a few minor changes from last year.</p> <p>It was moved by Terry Olson, seconded by Josh Robinson, and approved with all present voting aye (10-0) to approve the 2019 Chapter bylaws.</p>	<p>David Schilling/Curtis Dean</p>
<p><b>6</b></p>	<p><b>2019 Strategic Plan</b></p> <p>The Board discussed items that should be included in a 2019 strategic plan, including enhanced membership recruitment efforts and increased training attendance. Additional goals for 2019 will be developed throughout the year so an "official" strategic plan can be implemented in 2020.</p> <p>No action taken.</p>	<p>David Schilling/Curtis Dean</p>
<p><b>7</b></p>	<p><b>Chapter Leadership Conference</b></p> <p>The Board discussed how to use the Chapter's two free passes. Josh Robinson would like to attend and Mike Brems is also interested but needs to confirm his availability. We will discuss at the next meeting to finalize who is going and pass a motion to reimburse for reasonable travel expenses.</p> <p>No action taken.</p>	<p>David Schilling</p>
<p><b>8</b></p>	<p><b>Conflict of Interest Statement</b></p> <p>Board members were reminded to sign the Conflict of Interest</p>	<p>David Schilling</p>

	<p>statement as soon as possible but before March 31, 2019.</p> <p>No action taken.</p>	
<b>9</b>	<p><b>Membership Reminder</b></p> <p>Curtis Dean reviewed which Board members have not yet renewed their membership for 2019 and reminded them to do so ASAP.</p> <p>No action taken.</p>	Curtis Dean
<b>10</b>	<p><b>Financial Review Committee</b></p> <p>The deadline for the Committee to review the previous year's financials is March 31<sup>st</sup> for 25 points, June 1 for compliance.</p> <p>It was moved by Dishon Clark, seconded by Dave Fyffe, and approved with all present voting aye (10-0) to appoint a Financial Review Committee consisting of the following people:              Clay Dean, Board Member              Ron Grigsby, Board Member              Randy Brown, non-Board member</p>	David Schilling
<b>11</b>	<p><b>Old Business</b></p> <p>The Board discussed whether or not to revise the pricing for training attendance. For the past several years the price has been \$10 for SCTE members and \$15 for non-members. After much discussion it was decided to keep the prices the same for now but to re-evaluate later in the year.</p> <p>No action taken.</p>	David Schilling
<b>12</b>	<p><b>New Business</b></p> <p>The Board discussed ways to increase membership and training attendance. Additional outreach to Iowa's independent telecom companies was identified as a good way to do so, and that having a presence within the Iowa Communications Alliance (ICA) would be a great way to accomplish that.</p> <p>It was moved by Dishon Clark, seconded by Clay Dean, and approved with all present voting aye (10-0) to have the Iowa Heartland Chapter purchase an 8'x10' display booth at the ICA's Annual Meeting and Expo on March 25-27, 2019 in Des Moines.</p> <p>The Board also discussed becoming an Associate Member in the ICA. It was moved by Dishon Clark, seconded by Terry Olson, and approved by all present voting aye (10-0) to have the Iowa Heartland</p>	David Schilling

	<p>Chapter join the ICA as an associate member.</p> <p>Curtis Dean will take care of contacting ICA about membership and securing an exhibit space.</p>	
<p><b>13</b></p>	<p><b>2019 Chapter Trainings</b></p> <p>The Board discussed possible topics, dates, and locations for 2019 trainings.</p> <p>It was moved by Clay Dean, seconded by Dave Fyffe, and approved with all present voting aye (10-0) to adopt the following schedule for Chapter training in 2019:</p>	<p>Board President</p>
<p><b>Cable-Tec Games and Annual Membership Meeting--CONFIRMED</b></p> <p><u>Wednesday, February 27, 2019</u> IAMU Office and Training Complex (Shop Building) Ankeny 8:30am-3:00pm</p> <p><b>Fiber 1-2-3—CONFIRMED</b> (Primary contact: Mike Brems Secondary contact: Ron Grigsby)</p> <p><u>Tuesday, April 9, 2019</u> Carrollton Inn, Carroll, Iowa—CONFIRMED AM Session: 8:30am-11:30am PM Session: 1:00pm-4:00pm</p> <p><u>Wednesday, April 10, 2019</u> IAMU Office and Training Complex (Shop Building), Ankeny--CONFIRMED AM Session: 8:30am-11:30am PM Session: 1:00pm-4:00pm</p> <p><b>DOCSIS Differences--TENTATIVE</b> (Primary contact: Curtis Dean Secondary contact: Mike Brems)</p> <p><u>Wednesday, May 8, 2019</u> Stoney Creek Conference Center, Johnston--CONFIRMED AM Session: 8:30am-11:30am PM Session: 1:00pm-4:00pm</p> <p><u>Thursday, May 9, 2019</u> Kirkwood Community College, Hiawatha--TENTATIVE AM Session: 8:30am-11:30am PM Session: 1:00pm-4:00pm</p>		

	<p>Remote webinar sites to be determined.</p> <p><b>Vendor Day and Golf Outing--TENTATIVE</b>  <i>(Primary contact: Curtis Dean Secondary contact: Oak Bandy)</i></p> <p><u>Wednesday, October 2, 2019</u>  Vendor Day: IAMU Office and Training Complex (Shop Building), Ankeny  8:30am-11:30am followed by lunch at IAMU</p> <p>Golf Outing: Woodland Hills Golf Course  620 NE 66th Ave, Des Moines, IA 50313  Shotgun start at 1:00pm</p> <p><b>Safety Training--TENTATIVE</b>  <i>(Primary contact Dave Schilling Secondary contact: Terry Olson)</i></p> <p><u>Tuesday, November 5, 2019</u>  8:30am – 4:00pm (one 6-hour training)  IAMU Office and Training Complex (Auditorium), Ankeny</p> <p><u>Wednesday, November 6, 2019</u>  8:30am – 4:00pm (one 6-hour training)  Kirkwood Community College, Hiawatha</p>	
14	<b>Adjournment</b>	Board President

Written by: Curtis Dean