

Minutes of Iowa Heartland Chapter Board
Thursday, October 18, 2018
3:00pm
Via Conference Call

Board Members Present

Dave Schilling, President
David Fyffe, Vice President
Ryan Malek, Treasurer
Curtis Dean, Secretary
Ron Grigsby, BOD
Randy Brown, BOD
Josh Robinson, BOD

Board Members Absent

Corey Bowman, BOD
Dishon Clark, BOD
Mitch Carlson, BOD
Henry Dean, BOD
Terry Olson, BOD
Ryan Caudill, Associate
Mike Brems, Associate
Jeff Fisher, Associate
Oak Bandy, Region 5 Director

Quorum: Yes No

	Discussion/Action	Responsible Person
1	<p>Minutes of the September 13, 2018 Meeting</p> <p>It was moved by Ron Grigsby, seconded by Josh Robinson and approved with all present voting aye (6-0) to approve the minutes.</p>	Dave Fyffe
2	<p>Treasurer’s Report & Update on Treasurer Transition</p> <p>Dave Schilling joined during this item.</p> <p>It was reported that the 3rd quarter financial report was submitted to National this morning. An update on the Treasurer transition was provided.</p> <p>The Board reviewed the Treasurer’s report showing transactions since June 14, 2018. It was moved by Randy Brown, seconded by Dave Fyffe, and approved with all present voting aye (7-0) to approve the treasurer’s report.</p>	Ryan Malek/Josh Robinson
3	<p>Change Bank Account</p> <p>As part of the treasurer transition, we are going to be changing the bank account from CUSB to Bank of America’s CashPro option with National SCTE.</p> <p>It was moved by Dave Fyffe, seconded by Ron Grigsby, and approved with all present voting aye (7-0) to approve changing</p>	Dave Schilling/Josh Robinson

	<p>bank accounts to Bank of America's CashPro option and to have President Dave Schilling, Vice President Dave Fyffe, and Treasurer Josh Robinson be the three Chapter officers on the signature card.</p>	
4	<p>SCTE National Audit</p> <p>The Board reviewed the audit conducted by SCTE National. The recommendations, which centered on timeliness and accuracy of quarterly financial reports, will be implemented as part of the transition to the new treasurer.</p> <p>It was moved by Ryan Malek, seconded by Josh Robinson, and approved with all present voting aye (7-0) to accept the audit report and its recommendations.</p>	Ryan Malek/Josh Robinson
5	<p>Chapter Matrix</p> <p>Curtis provided an update on the 2018 Chapter matrix. We are behind on points from last year due primarily to lower attendance at trainings and declining membership. Curtis reminded everyone to do what they can to encourage membership among their coworkers and people who report to them.</p>	
6	<p>SCTE Cable-Tec Expo</p> <p>Dave Schilling and Shawn Stogdill are taking the Chapter's two free passes at Expo next week.</p>	Dave Schilling
7	<p>Vendor Day & Golf Outing Report</p> <p>The Board discussed the recent Vendor Day and Golf Outing. Overall, numbers were down for vendors, attendees, and golfers. There was discussion of moving Vendor Day to central Iowa to achieve better response and possible other tweaks to the event. It will be an item of discussion at the annual planning meeting in January.</p>	Curtis Dean, Oak Bandy
8	<p>Fiber Optics 1-2-3 November 7 & 8, 2018</p> <p>Curtis reported that registrations are strong for this training, including from some companies that haven't sent people to trainings in the past.</p>	Curtis Dean
9	<p>Chapter Board Elections</p> <p>With the need for a Chapter election this year, Curtis Dean discussed the procedures. One concern that was noted was the fact that new Treasurer Josh Robinson is up for re-election and what the Chapter would do if he did not succeed. Curtis will talk to National about that contingency.</p> <p>Curtis reviewed an online app called Election Runner that he'd like to use for voting on the election. It costs \$15.00 per election. It was</p>	Curtis Dean

	<p>moved by Josh Robinson, seconded by Ron Grigsby, and approved with all present voting aye to use the Election Runner app for the upcoming election.</p> <p>Dave Schilling left the call at this time.</p>	
10	<p>New Business</p> <p>The Board discussed the annual planning meeting. Last year's planning meeting was January 17, 2018 at the Coralville Public Library. Curtis will reach out to the library about availability and send out a Doodle poll with possible dates.</p>	Dave Fyffe
11	<p>Adjourn</p>	Dave Fyffe

Written by: Curtis Dean